



**TOWN OF FREETOWN
BOARD OF SELECTMEN**
3 North Main Street/P.O. Box 438
Assonet, MA 02702-0438
PHONE: 508-644-2201; FAX: 508-644-3342



MINUTES OF MEETING OF WEDNESDAY DECEMBER 04, 2015

**COUNCIL ON AGING
227 CHACE ROAD, EAST FREETOWN, MASSACHUSETTS**

9:00 A.M. Call to Order Selectman Lee Baumgartner calls the meeting to order. Others present are Selectman Paul Sadeck and Selectman Lisa Pacheco and Town Administrator Jack Healey, Town Accountant Kimberly Fales and Interim Treasurer Jeff Cannon and Assistant Treasurer Jessica Thomas

-Discuss Cash receipts in Treasurer's Office. Selectman Sadeck asks if we can go to the Vadar cash books. Mr. Cannon would like to look and verify this first. Selectman Pacheco wants a deadline on this she doesn't want this to go on another month on this. Ms. Fales says a WebEx can be done on this and a demo can be done on this. Selectman Pacheco asks what the alternative. Ms. Thomas says Quicken. Mr. Cannon says Quicken is acceptable. Ms. Fales will work on it until the end of January and the Auditors are aware of this. Mr. Cannon says his idea is to have this up and running by Feb 1. Selectman Pacheco says to check it out and make a decision soon. Mr. Cannon says a Vadar decision will be made asap. Selectman Sadeck says we didn't have this option before and he wants to make sure that Jessica is learning alongside Mr. Cannon. Mr. Cannon says yes she is and we have been making deposits 2 days a week maybe we can do it more than that. If the courier service is free we can use it more. He would like to know if the Water Collection process has ever been considered here. Mr. Healey says it has been. Ms. Fales says one thing to consider is centralizing all collections. You can do all other permits on line. Selectman Pacheco says you can also do the deposits online and have a point of entry person. Ms. Fales says you have a lot of people that are receiving money who are not bonded.

-Discuss/Appoint Senior Clerks. Passed over

-Discuss Budgets presentations to departments for FY16 with Town Accountant. Selectman Sadeck asks about the Senior Clerks being pooled into one budget. Ms. Fales says they need to be in a direct budget because that person needs to be supervised by that person. Karen asks them to consider in the future your Floater position will always turnover if you don't give them an incentive to stay. You should give them a reason to stay at your next negotiation. Ms. Fales would like to send out a budget message to include a message with a labor summary with personnel cost along with increases and capital requests highlighted. We will look at the Omnibus budget in a First meeting to see who we need to bring in and Selectman Pacheco requests a bottom line. The Board wants a 5 years plan and an additional 3 year plan with the new rational behind it.

Selectman Sadeck wants to know how many catch basins we have had cleaned this year. Also an update on licenses.

Motions (Pacheco/Sadeck) have the Town Administrator send a letter to Highway Dept to get a copy of the entire list of licenses the employees hold as of Dec 31.

Motion (Pacheco/Sadeck) to have by Feb 1st dept requests returned and this will be level funded and do announce this at a dept head meeting. Have a working budget meeting on 2/19 just the Board and Ms. Fales.

Ms. Fales says how about the Dept Head meeting on 1/4 at 9am at COA.

Motion (Sadeck/Baumgartner) to Approve/Appoint Change of Status for John Pina, as submitted by Chief Abbott. Passed unanimously.

Motion (Pacheco/Sadeck) to close Town Hall for Christmas party on 12/17 from 2-4pm. Passed unanimously.

Executive Session: M.G.L. c30A, Sec.21(a)

Motion (Pacheco/Sadeck) to go into Executive Session and not return to open session at 10:00 a.m. to discuss strategy with respect to collective bargaining and conduct bargaining session with the Highway Department, if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Roll Call. All Vote in the affirmative when polled.

Respectfully submitted,

Ali Golz, Administrative Assistant